**ARIS NRA USER GROUP (ANUG)**

**Terms of Reference**

1. Under Regulation (EU) No 1227/2011 of the European Parliament and Council on wholesale energy market integrity and transparency (REMIT), the Agency has established a collection of information systems (Agency’s REMIT Information System - ARIS) to support REMIT related activities and facilitate collaboration and cooperation with NRAs.
2. In order to support the end users of such information systems on NRA side, the ARIS NRA User Group (ANUG) is being established under the umbrella of the REMIT IT Management and Governance (RITMG) Task force. These Terms of Reference define the responsibilities and tasks of ANUG.

**Responsibilities**

ANUG shall aim at:

providing user support to NRA’s users of ARIS system as well as support in resolution of the specific issues and problems encountered;

exchanging information and views on the state of the art and further evolution and upgrades of ARIS;

proposing and assessing changes and improvements regarding functionality, usability, performance and security of ARIS;

facilitating exchange of experiences and best practices relevant to the use of ARIS.

The ANUG shall therefore in particular:

Review and prioritise open issues and possible workarounds;

Work on the improvements of ARIS user guidelines and manuals for the NRA users;

Developing knowledge base addressing the specific issues and problems encountered by NRA users;

Collect, consolidate, review and discuss business and technical requirements for the further evolution and upgrades of the ARIS;

Propose, review and assess change requests on improvements of ARIS functionality, usability, performance and security in collaboration with RISIG and RITMG TF;

Examine and/or test proposed or new solutions when appropriate;

Create and maintain the NRA collaboration forum in which the documentation, best practices and views could be shared, disseminated and discussed in efficient and secure way.

The ANUG shall encourage and support activities related to open transfer of knowledge regarding the use of ARIS including organisation of trainings, workshops and learning visits at ACER or NRAs.

**Structure and Governance**

 ANUG will be co-chaired by three ACER representatives. External ACER consultants shall be allowed to participate if necessary.

All NRA Users of ARIS are members of ANUG. RITMG TF members and observers are observers of ANUG.

ANUG will meet in regular bi-weekly meetings (webinars/telcos) with remote access provided to all ANUG members and observers who will confirm their participation in advance. Live meetings at ACER premises can be organised on an ad-hoc basis if necessary.

Agenda for ANUG meeting shall be prepared in advance of the meeting and shared with ANUG. The topics/questions for the agenda of the ANUG’s meeting can be proposed by ANUG members and shall be submitted to ACER in advance. If no proposals for the agenda are received or the number of confirmed participants is too low the meeting may be cancelled.